**Membership and Terms of Reference for 2016/2017**

**Purpose**

For discussion and decision.

**Summary**

For members to note the membership and agree the Terms of Reference of the Board for 2015/16.

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| **Recommendation:**Members note the membership of the board and agree the Terms of Reference.**Action:**Officers respond accordingly to members’ direction. |

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**Position:**  Member Services Officer

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**Membership 2016/2017**

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| **Councillor** | **Authority** |
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| **Conservative**  |  |
| Cllr Robert Light (Vice Chairman) | Kirklees Metropolitan Council |
| Cllr Robert Alden | Birmingham City Council |
| Cllr Sean Anstee | Trafford Metropolitan Borough Council |
| Cllr John Beesley | Bournemouth Borough Council |
| Cllr Donna Jones JP | Portsmouth City Council |

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| ***Substitutes*** |  |
| Cllr Abi Brown | Stoke-on-Trent City Council |
| Cllr Tim Warren | Bath & North East Somerset Council |

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| **Labour**  |  |
| Sir Richard Leese CBE (Chair) | Manchester City Council |
| Cllr Julie Dore (Vice-Chair)  | Sheffield City Council |
| Cllr Samantha Dixon  | Cheshire West and Chester Council |
| Cllr Martin Gannon  | Gateshead Council |
| Cllr Helen Holland | Bristol City Council |
| Cllr Jean Stretton  | Oldham Metropolitan Borough Council |
| Mayor Joe Anderson OBE | Liverpool City Council |
| Cllr Jon Collins | Nottingham City Council |
| Cllr Peter John OBE  | Southwark Council |
| Cllr Timothy Swift  | Calderdale Metropolitan Borough Council |
| Cllr Simon Letts | Southampton City Council |
| Cllr Susan Hinchcliffe  | Bradford Metropolitan District Council |
| Cllr Warren Morgan | Brighton & Hove City Council |
| Cllr Sue Jeffrey  | Redcar & Cleveland Borough Council |

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| ***Substitutes*** |  |
| Mayor Sir Steve Bullock | Lewisham London Borough Council |
| Cllr James Lewis  | Leeds City Council |
| Cllr Michael Mordey  | Sunderland City Council |

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| **Independent** |  |
| Cllr Liz Hazell (Deputy Chair)  | Walsall Metropolitan Borough Council |

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| ***Substitutes*** |  |
| Cllr Graham Whitham  | Sutton London Borough Council |
| Cllr Phelim MacCafferty | Brighton and Hove City Council |
| Alderman Sir David Wootton | City of London Corporation |

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| **Liberal Democrat ( 2)** |  |
| Cllr Abigail Bell (Deputy Chair) | Hull City Council |
| Cllr Iain Roberts | Stockport Metropolitan Borough Council |

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| ***Substitutes*** |  |
| Cllr Tim Bick | Cambridge City Council |

**Terms of Reference: City Regions Board**

# The purpose of the City Regions Board is to represent the interests of urban areas, including those which are part of Combined Authorities or seeking devolution deals. Its remit includes devolution, economic growth, skills and employment support, public service reform and wider issues relating to urban leadership and development.

1. The Board should seek to involve councillors in supporting the delivery of these priorities (through task groups, Special Interest Groups (SIGs), regional networks and other means of wider engagement); essentially operating as the centre of a network connecting to all urban councils and drawing on the expertise of key advisors from the sector.
2. The City Regions Board’s responsibilities include:
	1. Ensuring the priorities of councils are fed into the business planning process.
	2. Developing and overseeing a work programme to deliver the business plan against agreed priorities relevant to their brief, covering lobbying campaigns, research, improvement support in the context of the strategic framework set by Improvement & Innovation Board, and events, linking with other boards where appropriate.
	3. Sharing good practice and ideas to stimulate innovation and improvement.
	4. Representing and lobbying on behalf of the LGA including making public statements on its area of responsibility.
	5. Building and maintaining relationships with key stakeholders.
	6. Involving representatives from councils in its work, through task groups, Commissions, SIGs, regional networks and mechanisms.
	7. Commissioning LGA officers and resources, where appropriate, to respond to specific issues referred to the Board by one or more member councils or groupings of councils.
3. The City RegionsBoard may:
	1. Appoint members to relevant outside bodies in accordance with the Political Conventions.
	2. Appoint member champions from the Board to lead on key issues, with responsibility for liaising with portfolio holders on key issues that require rapid response/contact with councils.

**Quorum**

1. One third of the members, provided that representatives of at least 2 political groups represented on the bodyare present.

**Political Composition**

1. Membership of the City Regions Board is drawn from the Core and Key cities, SIGOMA and London Boroughs, and is reflective of those in Combined Authorities or seeking devolution deals.
2. The Board has 22 members and its make-up reflects the political proportionality of the wider group of councils from which the membership is drawn. This differs from the seven policy boards, whose make-up reflects the political proportionality of the Association as a whole.
3. The chair has been appointed from the largest group on the Board and falls within the LGA’s own proportionate allocations. In line with the LGA’s political conventions, the remaining groups each have a vice or deputy chair.
4. The composition by political party is recalculated each year and reflects the political proportionality of the wider group of councils from which their membership is draw. The current composition is:
	1. Conservative group:               5 members
	2. Labour group:                         14 members
	3. Independent group:                1 member
	4. Liberal Democrat group:         2 members
5. Substitute members from each political group may also be appointed.

**Frequency per year**

1. Meetings to be held five time per annum.

**Reporting Accountabilities**

1. The Board will report annually to the LGA Executive at the July meeting.